



Committee: Executive

Date: Monday 7 October 2024

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

**Councillor David Hingley
(Chairman)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Rob Parkinson
Councillor Chris Pruden

Councillor Lesley McLean (Vice-Chairman)

Councillor Chris Brant
Councillor Ian Middleton
Councillor Rob Pattenden

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 5 - 16)

To confirm as a correct record the Minutes of the meeting held on 9 September 2024.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Finance Monitoring Report August 2024 (Pages 17 - 54)

Report of Assistant Director of Finance & Section 151 Officer,

Purpose of report

To update Executive on the council's financial position at the end of the August 2024.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of August 2024 (Appendices 2-4).
- 1.2 To approve the use of reserve requests (Appendix 5).
- 1.3 To approve the reprofiling of capital projects beyond 2024/25 (Appendix 1) and the subsequent update to the programme budget for this financial year.
- 1.4 To approve the reprofiling of £0.393m from future years budget into the 2024/25 capital project for Castle Quay (cost centre 40144), please note this has been reflected throughout the report.
- 1.5 To note the use of £0.133m from the Digital Futures Programme capital budget (Cost Centre 40326) to progress work on the Robotic Process Automation Pilot.

7. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

8. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following resolution:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provision of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

9. Grant of a new lease at Unit 5, Tramway Industrial Estate, Banbury to Uniform Express Limited (Pages 55 - 68)

Exempt report of Assistant Director Property

10. Crown House Investment Review (Pages 69 - 76)

Exempt report of Assistant Director Finance

Councillors are requested to collect any post from their pigeonhole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Democratic Services staff and await further instructions.

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Webcasting and Broadcasting Notice

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If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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